



Coronavirus Questionnaire

SAFRAN
European Works Council

The EWC wish to co-ordinate on the measures implemented at each European location. Please complete the questionnaire, in any language, and return it to Polly.fruin@safrangroup.com so I can formulate a picture of what is happening across Europe and the UK. If you are aware of different measures at different sites within your country then please complete one questionnaire per site if you have the information available

Hopefully you have all seen the group guidance so far on Covid-19
English

https://insite.collab.group.safran/News/Pages/Coronavirus_Covid_19instructionsgenerales_EN.aspx

French

https://insite.collab.group.safran/News/Pages/Coronavirus_Covid_19instructionsgenerales.aspx

If you would like me to translate the guidance so that you can circulate it to employees then please let me know.

Name:

Date questionnaire completed:

Country:

Site:

	Yes	No
Do you have the ability to attend the EWC meeting via webex from home?		
Have the guidelines on the intranet been communicated to all employees?		
Have the works council or union been involved in the information and/or consultation?		

<u>Travel</u>	Yes	No
Has all International Travel been Stopped?		
Has all National travel been stopped?		
<u>Meetings and Gatherings</u>		
Have all off site meetings been stopped?		
Have internal meetings been limited to 20 or less people?		
Has all training been suspended?		
Have all external contractors/maintenance been stopped from attending site?		
If you have sports facilities at work - have these been stopped?		

Work Organisation 1

Yes

No

Are fragile employees working from home?

Are fragile employees without telecommuting being sent home?

Are people with fragile parents at home allowed to stay home?

Are they on full pay?

Are they on company sick pay?

If no, please comment on pay terms

Work Organisation 2

Yes

No

Have telecommuting measures been encouraged for all remaining employees?

For those employees remaining onsite have sufficient distancing measures been implemented :

* in offices?

* in the shopfloors?

* in the eating/resting areas?

Please summarise those measures:

Work Organisation 3

Yes

No

Have guidelines for telecommuting been issued by the CEO?

Are staff put on shift patterns to reduce the amount of people in the office ?

Are operators put on shift patterns to reduce the amount of people in the shopfloors?

Have the inter-shift overlaps or shift handovers been stopped to reduce the spread of the virus?

Are staff representatives and/or trade unions informed and consulted on these measures?

Will there be specific written agreements on these work reorganizations?

Please describe which agreements and type of local staff. Rep. meetings

<u>Schools</u>	Yes	No
Have schools shut in your area?		
How long are the schools shut?		
If the school is not currently shut, have measures been put in place in case they do shut? What are those measures?		
Are parents able to telecommute?		
For those parents that can't telecommute - are they allowed to be at home?		
Are they on full pay?		
Are they on company sick pay?		
If no, please provide details of salary arrangements for parents:		

Various Information on your site

	Yes	No
Is your site doing a deep clean?		
Has the production line closed for deep cleaning?		
Have you been told of any shorter working hours or temporary unemployment?		
Have you been informed of any site closure due to Covid-19?		
Have you been informed of any partial site closure due to Covid-19?		
If yes to any of the above, please provide details		

Thank you for your participation, we will record all the information and draw up a table of responses to share with you.

The EWC must play its full part in resolving this crisis, which is unprecedented in its nature and extent, as quickly as possible.

The Bureau intends to assist you as representatives of all workers who are concerned about their situation or are wondering what measures should be taken in this particular context.

We will keep you informed on a daily basis of our exchanges with management and the means we will put in place to facilitate our communication. We welcome your ideas!

We must mobilize with a single objective: to leave no employee in the Group alone in the face of this health crisis.

Take care of yourself and your loved ones,
#STAY AT HOME #

The EWC Bureau